



## **Advanced Manufacturing Apprentice Position**

**BACKGROUND:** The NWIRC is a non-profit management consultancy of the U.S. Department of Commerce and the Pennsylvania Department of Community and Economic Development that assists in the health and vitality of manufacturing businesses in the Northwest Pennsylvania region.

**OBJECTIVES:** The qualified candidate will work with the company's existing software, EFACS, to write and revise the Crystal Reports, while teaching key team members basic writing abilities. Responsibilities will include, but not limited to:

- Develop, modify and maintain reports based on specifications from key team members
- Provide support to maintain reports as well as troubleshooting efforts
- Provide technical review of report designs
- Applicant must have strong communication skills
- Applicant must be able to interact with all levels of team members

**REQUIREMENTS:** Candidates are required to be currently enrolled in an accredited college or university, and shall be pursuing a four-year degree in Information Technology, Computer Science, or related degree; and have the ability to work at the Erie County facility. Must have an understanding of Crystal Reports.

**CONTACT:** Qualified candidates are to apply online at [www.nwirc.org/apprentice](http://www.nwirc.org/apprentice). Please direct all inquiries about this advanced manufacturing opportunity, including requesting a further detailed description of essential job function, to Gretchen Reinard via email [greinard@nwirc.org](mailto:greinard@nwirc.org).