

**ME
201**

Introduction to Maintenance Leadership

Poor leadership has a negative and cascading impact on productivity, morale, and the bottom line. Effective leadership is a learned skill. This class teaches leadership best practices to help you identify areas of weakness and to craft a solution for improvement.

Utilizing classroom-based learning and role-playing exercises, this course will give you the skills you need to motivate, organize, and communicate effectively. Participants will learn the art of employee optimization while improving the employee-manager relationship.



About the Instructor



Jeffrey Craig, CMRP, MS
Reliability & Maintenance Professional
Fuss & O'Neill Manufacturing Solutions, LLC

Jeff has more than 20 years of experience in Engineering and Maintenance Management. A natural leader, Jeff has spent his career training both civilians and military personnel in the art of technical and program management. He is an expert in safety program management and has extensive process improvement experience.

As a Reliability and Maintenance Professional for Fuss & O'Neill's Manufacturing Solutions, Jeff works with clients to integrate total process management to improve efficiency, safety, and the bottom line. Jeff is an expert and proponent of TPM (Total Productive Maintenance) and Maintenance Excellence procedures because he has seen, firsthand, the benefits these practices bring. He integrates his practical experience into classes to emphasize real-world applications and to effectively communicate the subject matter. He focuses on individualized client attention and recognizes that an off-the-shelf approach is never an option.

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This course focuses on engaging employees, time management, and facilitation of change in maintenance organizations from run to failure.

- A. Leadership
- B. Managing and Supervision
- C. Building Your Team
- D. Effective Communication
- E. Safety, Environmental, and Code Compliance
- F. Finance
- G. Skills Evaluation and Growth
- H. Service Mentality
- I. Staffing
- J. Technology and Quality
- K. Change Management
- L. Computerized Maintenance Management Systems
- M. Eliminating Waste
- N. Maintenance Inventory Management
- O. Planning and Scheduling Work
- P. Proactive Maintenance
- Q. Failure Elimination and Root Cause Analysis
- R. Measuring and Driving Performance
- S. Transforming from Cost Center to Profit Center

